



RAM LAL ANAND COLLEGE UNIVERSITY OF DELHI



Prospectus (2019-20)

<https://rlacollege.edu.in>

Email: rlac.du@gmail.com

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ABOUT THE COLLEGE

Ram Lal Anand College was founded in the year 1964 by Late Shri Ram Lal Anand, a senior advocate in the Supreme Court of India, in response to the growing social demand in the sixties for providing educational opportunities at the university level. The college was initially managed by the Ram Lal Anand Trust and taken over by the University of Delhi in 1973 and thereafter has been run by the University of Delhi as a University Maintained Institution.

The college is located in the picturesque surroundings against the backdrop of the Aravali range in the neighbourhood of South Campus, University of Delhi and several other educational institutions and is connected to Durgabai Deshmukh, South Campus metro



station located on Ring Road.. It has a vast campus, spread over ten acres of land with green lawns and elegant buildings of much sprawling architectural merit. The college is Wi-Fi enabled with excellent infrastructure, state of the art Laboratories, Seminar Room, Amphitheatre, Library, Playground and Cafeteria. It is a multi-disciplinary, co-educational institution with approximately 2100 students pursuing different programs in Humanities, Commerce and Sciences. College is administered by a statutory Governing Body as per the University Ordinances and legislated by the Executive Council of the University of Delhi.

The college boasts of 85 highly learned and committed faculty members many of whom are PhD's with national and international post-doctoral research experience. Apart from their traditional role of disseminating knowledge, the faculty members inspire and guide students to organize and participate in different activities such as seminars, workshops, debates, theatre, cultural activities including classical music and dance programs. Faculty also guides students in various research and innovation projects. RLA with its wide expanse of fields and

specialised support provides conducive environment for sports. The college is proud to be one of the leading affiliates of the National Cadets Corps (NCC) and National Services Scheme (NSS) with an impressive number of cadets/volunteers enrolled each academic year. The college is deeply aware of the immense need to instil and generate human values and ethics especially among the youngsters. In this regard, apart from prescribed curriculum the college runs a compulsory course “Human Values, Ethics & Life Skills” for all the I year students. The college provides job oriented skills to its students through Add-on certificate courses. Students are also trained and encouraged to take up innovative start up and research ideas.



**Welcome to RLA & experience
the joy of learning!**



Dr Rakesh Kumar Gupta (Principal)

GOVERNING BODY

Prof. Binay Kumar	Chairman, Professor, Department of Physics and Astrophysics, University of Delhi.
Dr. Rakesh Kumar Gupta	Principal, Ram Lal Anand College, Member Secretary
Mr. T S Kripanidhi	Treasurer, University of Delhi (Ex-officio)
Dr. Vishnu Sawroop Saxena	Member, Ex-Member Indian Postal Board
Mr. Anirudh Sharma	Member, Advocate Supreme Court of India
Dr. S C Dabas	Teacher Representative (Senior), Associate Professor, Department of Hindi
Dr. Urvashi Kuhad	Teacher Representative (Junior), Assistant Professor, Department of English
Mr. Amit Sharma	Special Invitee (Non-teaching)

STATUTORY POSITIONS

Dr. Vishnu Sawroop Saxena	Treasurer, Governing Body
Dr. Rakesh Kumar	Bursar, Associate Professor, Department of History
Dr. Mukta Datta Mazumdar	Secretary, Staff Council Associate Professor, Department of Statistics

VISION

Facilitate development of youth as nation-builders through higher education

Inculcate critical and innovative thinking among teachers and students

Instil the principles of democratic values, tolerance, empathy, compassion and sensitivity to make students responsible citizens

Provide affordable and quality education to students from across all sections of the society

MISSION

Train students to develop critical thinking using interdisciplinary approach and other pedagogical methods

Encourage students to follow law of the land through institutional practices.

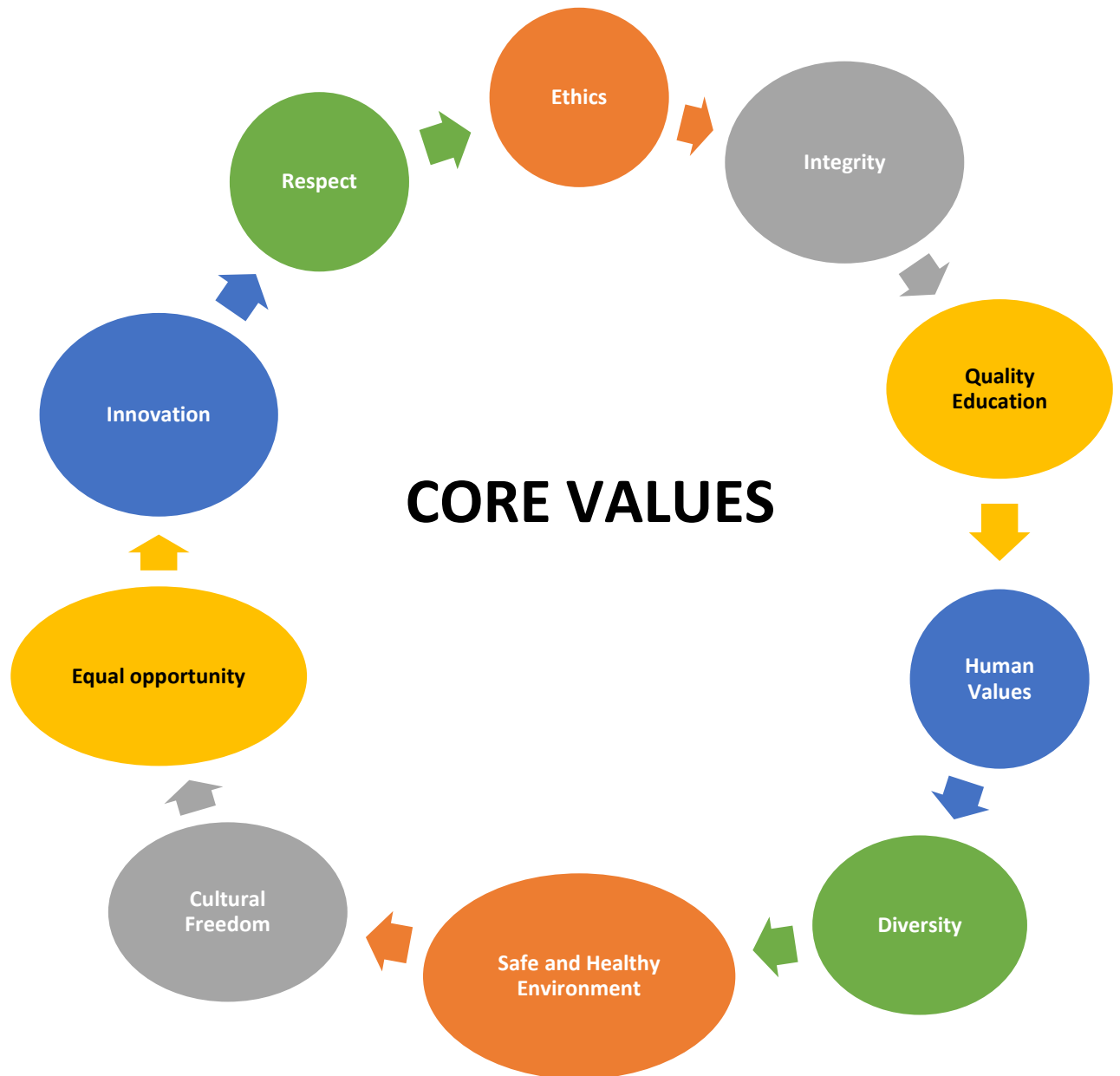
Equip students with adequate knowledge and skills to compete in the present employment setup using advanced learning resources

Sensitize students towards Environment, Gender, Human Rights and Social Justice by adopting several formal and informal modes of communication

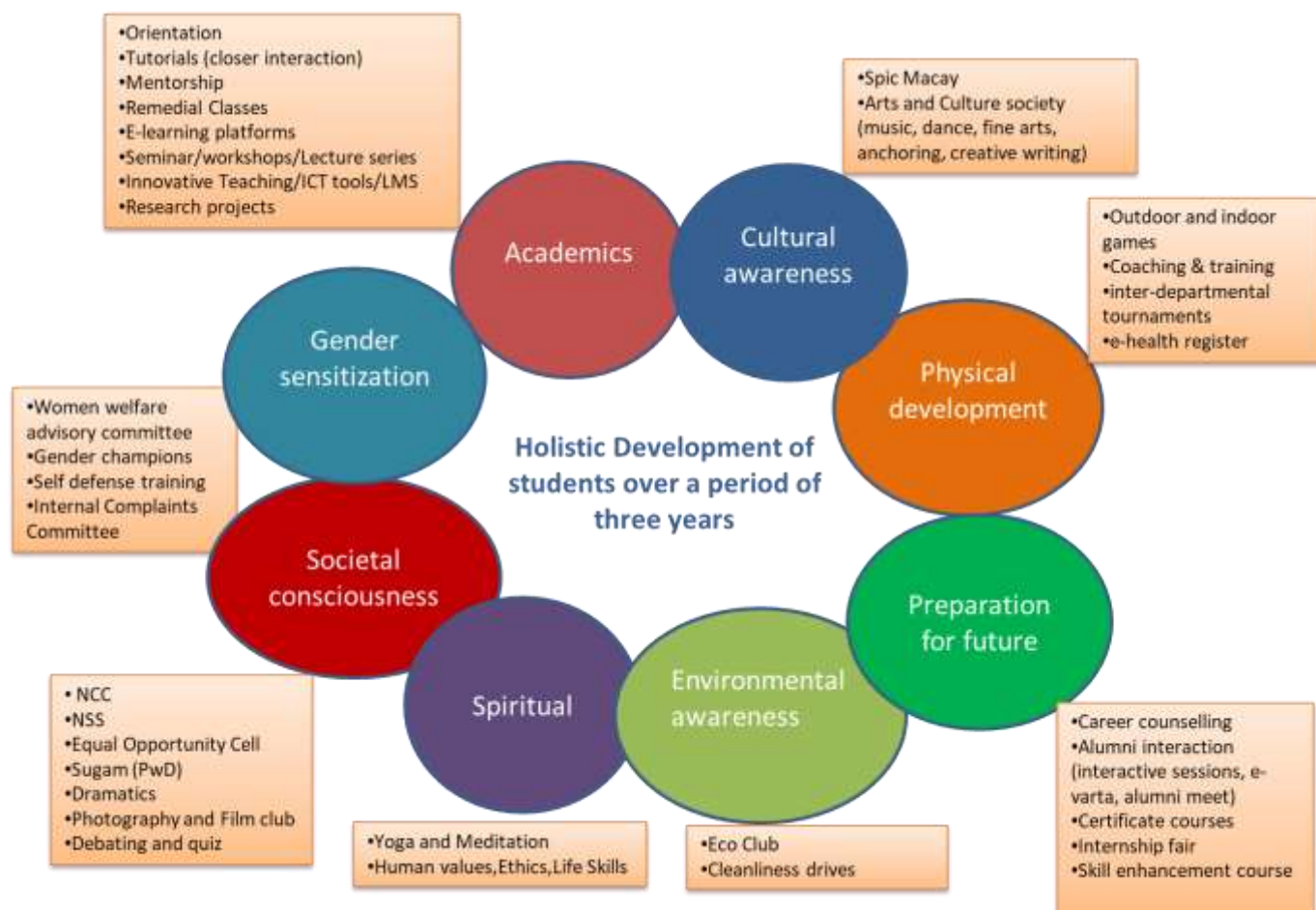
Create an atmosphere of camaraderie and composite culture for effective integration of students coming from diverse regional and social backgrounds through various activities

CORE VALUES

The core values of the college are a set of principles that guide the practice and development of curriculum, faculty, students, and staff. Our college is dedicated to meet the expectation of the community we serve through the following core values.



HOLISTIC DEVELOPMENT OF STUDENTS



NATIONAL ACCREDITATION & ASSESSMENT COUNCIL GRADING

The college has secured a NAAC ranking with a CGPA of 2.84 out of 4 with a grade of B⁺⁺ in the first cycle of accreditation.

COLLEGE ACADEMIC CALENDER 2019-20

Semester-I/III/V

Time table submission by Teacher-In charge	5th July, 2019 (Friday)
Uploading of Time table on College web-site	12 th July, 2019 (Friday)
Orientation Program for First year Students	20 th July, 2019 (Saturday)
Classes Begin	20 th July, 2019 (Saturday)
Attendance submission by Faculty	6 th of every month, 2019
Uploading of Attendance on College web-site	10 th of every month, 2019
Monthly Lecture series	2 nd /3 rd week of every month, 2019
Examination Form fill up / Fee payment	3 rd &4 th week of September, 2019 till 2 nd week of October, 2019
Mid-Semester Break	07 th October, 2019 (Monday) to 13 th October , 2019 (Sunday)
Classes Begin after Mid-Semester Break	14 th October, 2019 (Monday)
Completion of class test/assignments/Projects, etc.	30 th October, 2019 (Wednesday)
Parents Teacher Meeting	2 nd November, 2019 (Saturday)
Remedial classes begin	11 th November, 2019 (Monday) till the beginning of semester end theory examination
Feedback from Students online/offline	11 th November, 2019 (Monday) to 18 th November, 2019 (Monday)
Dispersal of classes, Preparation leave, Practical Examination Begin	16 th November, 2019 (Saturday)
Internal Assessment Records Submission by Faculty	22 nd November, 2019 (Friday)
Theory Examination Begin	30 th November, 2019 (Saturday)
Winter Break	17 th December, 2019 (Tuesday) to 31 st December, 2019 (Tuesday)

Semester-II/IV/VI

Time table submission by Teacher-In charge	16th December, 2019 (Monday)
Uploading of Time table on College web-site	26 th December, 2019 (Thursday)
Classes Begin	1 st January, 2020 (Wednesday)
Attendance Submission by Faculty	6 th of every month, 2020
Uploading of Attendance on College web-site	10 th of every month, 2020
Monthly Lecture series	2 nd /3 rd week of every month, 2020
Examination Form fill up / Fee payment	2 nd & 3 rd week of February, 2020 till 2 nd week of March, 2020
Mid-Semester Break	09 th March, 2020 (Monday) to 15 th March, 2020 (Sunday)
Classes Begin after Mid-Semester Break	16 th March, 2020 (Monday)
Completion of class test/assignments/Projects etc	15 th April, 2020 (Wednesday)
Parents Teacher Meeting	18 th April, 2020 (Saturday)
Remedial classes begin	20 th April, 2020 (Monday) till the beginning of semester end theory examination
Feedback from Students online/offline	20 th April, 2020 (Monday) to 25 th April, 2020 (Saturday)
Dispersal of classes, Preparation leave, Practical Examination Begin	28 th April, 2020 (Tuesday)
Internal Assessment Records Submission by Faculty	4 th May, 2020 (Monday)
Theory Examination Begin	11 th May, 2020 (Monday)
Summer Vacation	26 th May, 2020 (Tuesday) to 19 th July, 2020 (Sunday)

PROGRAMMES OF STUDY

Undergraduate Programmes

SCIENCES

- B.Sc. (Hons) Computer Science
- B.Sc. (Hons) Geology
- B.Sc. (Hons) Microbiology
- B.Sc. (Hons) Statistics
- B.Sc. (Hons) Mathematics

COMMERCE AND MANAGEMENT

- B.Com Programme
- B.Com (Hons)
- Bachelor of Management Studies

HUMANITIES

- B.A. (Hons) English
- B.A. (Hons) Hindi
- B.A. (Hons) Hindi Patrakarita Evam Jansanchar
- B.A. (Hons) History
- B.A. (Hons) Political Science
- B.A. Programme

Post Graduate Programme

- M. A. Hindi (Registration to be done by University of Delhi South Campus, UDSC): Online admission will be done through the University Portal. Classes will be held at South Campus and tutorials in the College. Examination forms in each semester will need to be submitted by the student in the college.

The college follows the university prescribed CBCS (Choice Based Credit System) pattern of programmes of study. It can be described as a “cafeteria” type approach in which the students can take courses of their choice, learn at their own pace, take additional courses, acquire more than the required credits, and adopt an interdisciplinary approach to learning. Further, apart from studying mandatory core courses, students are given choices to opt for GE (Generic Elective), SEC (Skill Enhancement Courses) and DSE (Discipline Specific Elective) courses. Our college offers a total of 12 choices in GE in different programmes listed in the tables below. RLAC also offers communication skills both in Hindi and English in addition to a compulsory course on Environmental Science.

Scheme for CBCS in B.A/B.Com Programme

Semester	Core Course	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)
I	English/MIL-1	Environmental Science/MIL/ English communication			
	DSC-1A				
	DSC-2A				
II	MIL /English-1	Environmental Science/MIL/ English communication			
	DSC-1B				
	DSC-2B				
III	English/MIL-2		SEC -1		
	DSC-1C				
	DSC-2C				
IV	MIL /English-2		SEC -2		
	DSC-1D				
	DSC-2D				
V			SEC -3	DSE-1A	GE-1
				DSE-2A	
VI			SEC -4	DSE -3	GE-2
				DSE-4	

Scheme for CBCS in B.A, B.Com & B.Sc. Honours Programmes

Semester	Core Course	Ability Enhancement Compulsory Course	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)
I	C1	Environmental Science/MIL/ English communication			GE-1
	C2				
II	C3	Environmental Science/MIL/ English communication			GE-2
	C4				
III	C5		SEC -1		GE-3
	C6				
	C7				
IV	C8		SEC -2		GE-4
	C9				
	C10				
V	C11			DSE-1	
	C14			DSE-2	
VI	C15			DSE -3	
	C16			DSE -4	

GENERAL ELECTIVE OPTIONS AVAILABLE FOR STUDENTS OF I YEAR

Department	GEI (Semester I)	GEII (Semester II)
English	Contemporary India: Women and Empowerment	Language Literature and Culture
Hindi	लोकप्रिय साहित्य	भाषा और समाज
BJMC	संस्कृति, साहित्य और मीडिया	राजनीति, विचारधारा और मीडिया
History	Delhi Through the Ages	Women in Indian History
Political Science	Nationalism In India	Gandhi and the Contemporary World
Commerce	Insurance and Risk Management	Project Management
Economics	Introduction to Micro Economics	Introduction to Macro Economics
Computer Science	Introduction to Programming	Computer Networks and Internet Technologies
Microbiology	Introduction and Scope of Microbiology	Bacteriology and Virology
Statistics	Statistical Methods	Introductory Probability
Mathematics	Calculus	Linear Algebra
Physical Education	Introduction to Physical Education in the Contemporary Context	Fitness, Wellness and Nutrition

DEPARTMENTS

DEPARTMENT OF ENGLISH

English is considered a window to the world. A window not only in terms of communication skills, economic growth and scientific discoveries but also in terms of best literature which emerges all over the world. English Honours programme is a demanding programme and requires a lot of effort to grasp the issues raised through various genres under the umbrella of English literature. The programme includes literature written in English all over the world for instance American, African, Indian and emerging works like Dalit Literature and Women's Writings. Under Choice Based Credit System (CBCS) English Honours students study 14 compulsory core courses which make them familiar with various developments in literature right from the beginning of literary studies to postcolonial studies.

SCOPE AND OPPORTUNITIES

After the completion of the programme the students will have an understanding of various movements in literature, literary criticism and approaches which are used to interpret literary text. The programme helps the students to develop the skill of self-expression. It opens wide-ranging career opportunities in fields of social sciences, humanities, journalism, publishing, script writing and editing.

COURSES OF STUDY FOR B.A. (HONS.) ENGLISH, PART I

Semester I	Semester II
C1-Indian Classical Literature	C 3-Indian Writing in English
C2-European Classical Literature	C 4-British Poetry and Drama: 14 th to 17 th C
AECC –Ability Enhancement Compulsory Course	AECC – Ability Enhancement Compulsory Course
GE1–Generic Elective	GE2–Generic Elective

http://www.du.ac.in/du/uploads/12102017_English.pdf

* Course content subject to change as per the University guidelines.

FACULTY:

- Dr Narender Kumar (MA, M. Phil., PhD)
- Ms. Deepti Bhardwaj (MA, M. Phil.)
- Dr Urvashi Kuhad (MA, M.Phil., PhD)
- Dr Prerna Malhotra (MA, PhD) - **Teacher-in-Charge**
- Ms. Deepshikha Kumari (MA)
- Dr. Ritambhra Misra (MA, PhD)
- Mr.Taha Yasin (MA, M. Phil., LL.B)
- Ms. Pragya Deshmukh (MA, M. Phil.)
- Ms. Nidhi Kiran (MA)

DEPARTMENT OF HINDI & HINDI PATRAKARITA EVAM JANSANCHAR

Department of Hindi offers two undergraduate programme B.A. (Hons.) Hindi and B.A. (Hons.) Hindi Patrakarita evam Jansanchar and a post graduate programme M.A. Hindi, affiliated to the University of Delhi.

HINDI

SCOPE AND OPPORTUNITIES

After completion of this programme, the possible avenues for students are government, administration, civil services, journalism, media, teaching, research, etc. Apart from that, one can opt for the job of an interpreter as well. Most of the media houses and literature houses offer such an opportunity. The other career opportunities could be as Content developer, reporter, journalists, teacher, translator and voice associate in BPOs.

The Department also offers a skill development, job oriented certificate course in 'Hindi Anuvad' to the students of Hindi Hons. Students can find their career in translation as large number of vacancies for translators exists in both the Govt. and the corporate houses.

COURSES OF STUDY FOR B.A. (HONS.) HINDI, PART I

Semester I	Semester II
C1–Hindi Bhasha aur Uski Lipi Ka Itihaas	C3–Hindi Sahitya Ka Itihaas (Aadikal Aur Madhyakaal)
C2–Hindi Kavita (Aadikaal Evam Bhakti kaaleen Kaavya)	C4–Hindi Kavita (Ritikaleen Kaavya)
GE1– Generic Elective	GE2–Generic Elective
AECC	AECC

http://www.du.ac.in/du/uploads/Syllabus_2015/B.A.%20Hons.%20Hindi.pdf

* Course content subject to change as per the University guidelines.

HINDI PATRAKARITA EVAM JANSANCHAR

This course is run by the college under Self- Finance Model. Number of seats for admission each year are very limited which ensures that each and every students is given training on software and hardware used in the development of media content. The college has a studio with all the video and audio equipment required for recordings. In addition there is a dedicated media lab with computers having internet facility and software for text/video editing. Students undertake internships at different media schools during the summer and winter vacations. During the session they take part in educative TV programmes on channels like IBN7 and TV Today. Prominent journalists and faculty from other Mass Communication Institutes are



invited to give lecture and conduct interactive workshops for the students.

The Department has signed three MoUs with media houses (Amar Ujala and Moltics) and social organizations (Sehgal Foundation) to provide hands on training to its students. A large number of our alumni have become reporters, journalists and are writing columns in prominent Newspaper Dailies.

COURSES OF STUDY FOR B.A. (HONS.) HINDI PATRAKARITA EVAM JANSANCHAR, PART I

Semester I	Semester II
C1- Jansanchar evam Janmadhyam	C3–Jansanchar Madhyamo Ki Bhasha
C2– Hindi Patrakarita Ka Itihaas	C4–Samachar Ki Awdharna Aur Reporting
GE 1 –Generic Elective	GE 2 –Generic Elective
Language-MIL-Comm./ENGLISH, Environmental	Language-MIL-Comm./ENGLISH, Environmental

http://www.du.ac.in/du/uploads/Syllabus_2015/B.A.%20Hons.%20Hindi%20Journalism%20&%20Mass%20Communication.pdf

* Course content subject to change as per the University guidelines.

A documentary made on our college, by the students of Hindi Patrakarita Evam Jansanchar can be viewed on:

https://drive.google.com/file/d/19pWIWhA6wxzfmDQ_BTvitWfYbo1VY7w9/view?usp=sharing

FACULTY:

- Dr Neelam Rishikalp (MA, M. Phil., PhD) - **Teacher-in-Charge**
- Dr S C Dabas (MA, M. Phil., PhD)
- Dr Rakesh Kumar (MA, M. Phil., PhD)
- Dr Sanjay Kumar Sharma (MA, PhD)
- Dr Archana Gaur (MA, M. Phil., PhD)
- Dr Shruti Anand (MA, M. Phil., PhD)
- Dr Ashok K. Meena (MA, M. Phil., PhD)
- Dr Dinkar Singh (MA, M. Phil., PhD)
- Dr Manvesh Nath Das (MA, M. Phil., PhD)
- Dr Surendar Kumar (MA, M. Phil., PhD)
- Dr Rajesh Gautam (MA, M. Phil., PhD)
- Dr Laxmi Devi (MA, M. Phil., PhD)

DEPARTMENT OF HISTORY

History is not what is past, but the past which is forever made present. As a discipline, history allows the past to repeat itself. History covers the evolution of human civilization from time immemorial to present times. The programme gives a good understanding of human strengths and limitations to the students. Faculty members of this department have diversified scholarly interests which enable them to respond creatively to the emerging needs of student community.

SCOPE AND OPPORTUNITIES

After this programme students can choose careers in administration, civil services, journalism, mass communication, teaching, research, and archaeology and museum studies. The department also offers a skill development, job oriented certificate course in Hospitality and Tourism to its third year students in collaboration with Nijhawan Group of Companies, conglomerate in tourism industry.

COURSES OF STUDY FOR B.A. (HONS.) HISTORY, PART I

Semester I	Semester II
C 1- History of India–I	C 3- History of India–II
C 2- Social Formations and Cultural Patterns of the Ancient World	C 4- Social Formations and Cultural Patterns of the Ancient and Medieval World
GE1–Generic Elective	GE2–Generic Elective
AECC	AECC

http://www.du.ac.in/du/uploads/Syllabus_2015/BA%20Hons.%20History.pdf

* Course content subject to change as per the University guidelines.

FACULTY:

- Dr. Rakesh Kumar (MA, M. Phil., PhD)
- Dr. Devendra Kumar (MA, M. Phil., PhD)
- Dr. Narender Kumar Pandey (MA, PhD)
- Mr. Rajiv Kumar (B.Ed., MA) (On study leave)
- Dr. Krishan Gopal Tyagi (MA, M. Phil., PhD)
- Dr. Parul Lau Gaur (MA, M. Phil., PhD)
- Dr. Arvind Patel (MA, PhD)
- Mr. Vikas Kumar (MA, M. Phil.) - **Teacher-in-Charge**
- Ms. Shachi Meena (MA, M. Phil.)
- Mr. Pratik Kumar (MA, M. Phil.)
- Ms. Preeti (MA, M. Phil.)

DEPARTMENT OF POLITICAL SCIENCE

One of the most sought after social science programmes at the undergraduate level in the University of Delhi. The syllabus includes a blend of conceptual and theoretical papers along with others based on contemporary as well as classical political and social themes. Apart from focusing on India the course provides an in-depth understanding of world politics as well. In recent years the programme has been restructured to also include various empirical research based topics. The programme offers students a strong platform to venture into diverse fields like academics, research, teaching, civil services, journalism, etc.

FACILITIES

In terms of providing facilities to its students the department organizes various in-class as well as intra-department activities some of which includes seminars, debates, quiz contests, mock parliament, creative writing contests, group discussions, paper presentations etc. These are especially designed to prepare students to become better equipped towards pursuing their desired career goals and ambitions.

COURSES OF STUDY FOR B.A. (HONS.) POLITICAL SCIENCE, PART I

Semester I	Semester II
C 1- Understanding Political Theory	C 3- Political Theory-Concepts and
C 2- Constitutional Government and Democracy in India	C 4- Political Process in India
GE1–Generic Elective	GE2–Generic Elective
AECC	AECC

http://www.du.ac.in/du/uploads/Syllabus_2015/BA%20Hons%20Political%20Science.pdf

* Course content subject to change as per the University guideline

FACULTY:

- Dr. Kshama Sharma (MA, M. Phil., PhD)
- Dr. Triranjana Raj (MA, M. Phil., PhD)- **Teacher-in-Charge**
- Dr Vijay K. Bhatia (MA, M. Phil., PhD, LL.B)
- Dr. Alankar (MA, M. Phil., PhD)
- Dr. Shakti Pradayani Rout (MA, M. Phil., PhD)
- Dr. Ram Bagri (MA, M. Phil., PhD)
- Dr. Nidhi Yadav (MA, M. Phil., PhD)

DEPARTMENT OF COMMERCE

This programme aims at providing comprehensive insight into finance, banking, law, accounting, taxation and management, which play an important role in today's dynamics business environment.

SCOPE AND OPPORTUNITIES:

This programme provides a good knowledge of business and develops entrepreneurial skills. On successful completion of B Com (Honours) and B Com, aspirants can apply for jobs relating to accounting, finance, marketing, banking or pursue higher education such as M.Com, CA, CMA,CS etc.

FACILITIES:

The department has a computer laboratory meant specifically for commerce students. This computer lab is very well equipped with internet, LCD projector etc.

COURSES OF STUDY FOR B.COM (HONS) PART I

Semester I	Semester II
Environmental Studies	Business Communication
Financial Accounting	Corporate Accounting
Business Laws	Corporate Laws
Generic Elective (GE-1)	Generic Elective (GE-2)

[http://www.du.ac.in/du/uploads/Syllabus_2015/B.Com%20\(H\).pdf](http://www.du.ac.in/du/uploads/Syllabus_2015/B.Com%20(H).pdf)

*Course content subject to change as per the University guidelines

COURSES OF STUDY FOR B.COM PROGRAMME, PART I

Semester I	Semester II
Environmental Studies	Language: English/Hindi/MIL
Financial Accounting	Business Laws
Business Organisation and Management	Business Mathematics and Statistics
English Language	Hindi/Modern Indian Language

http://www.du.ac.in/du/uploads/Syllabus_2015/B.Com.pdf

*Course content subject to change as per the University guidelines.

FACULTY:

- Mr. Anil Kumar Bhatt (M.Com, CA.)
- Dr. Ritu Vats (M.Com, PhD, CS)
- Mr. Rajinder Singh (M. Com, M. Phil.) - **Teacher-in-Charge**
- Dr. Srishti Pathak (M. Com, PhD)
- Dr. Nupur Saboo (M. Com, PhD)
- Ms. Misha Sabreen (M. Com)
- Ms. Srishti Bhatia (M. Com)

DEPARTMENT OF ECONOMICS

The department has young and energetic faculty and Economics is taught as part of B.Com (Hons.), B.Com Programme and B.A. Programme.

SCOPE AND OPPORTUNITIES

This subject is relevant to our understanding of many of the important issues faced by the people all over the world, such as resource exhaustion, pollution, environmental degradation, taxes, revenues, interrelations between countries, employment, unemployment, growth, stagnation, etc.

FACULTY

- Dr. Pragya Shankar (MA, M. Phil., PhD)
- Dr. Suneyana Sharma (MA, M. Phil., PhD) - **Teacher-in-Charge**
- Dr. Vinay Kumar (MA, M.Phil.)

COURSES OF STUDY OFFERED BY DEPARTMENT OF ECONOMICS

Semester I	Semester II
C 1–Principles of Microeconomics- I	C 3- Principles of Microeconomics- II
GE1–Generic Elective	GE2–Generic Elective

http://www.du.ac.in/du/uploads/Syllabus_2015/B.A.%20Prog.%20Economics.pdf

DEPARTMENT OF B.A. PROGRAM

COURSES OF STUDY FOR B.A. PROGRAM PART I

Semester I	Semester II
Language Course-I A	Language Course-I B
AECC	AECC
Discipline Course-I A	Discipline Course-I B
Discipline Course-II A	Discipline Course-II B

- Course content subject to change as per the University guidelines.

Options for Discipline Courses for students of B. A. Program are:

1. Computer Applications and Economics
2. Mathematics and Economics
3. History and Political Science

B. A Program Committee

- Dr. Ritambhara Misra
- Dr. K. G. Tyagi -- **Teacher In charge**
- Mr. Arun Kumar Gautam
- Dr. Suneyna Sharma
- Dr. Vijay Bhatia
- Ms. Sweeti Yadav
- Dr. Manvesh Das

DEPARTMENT OF COMPUTER SCIENCE

The programme offered is designed for students to get exposure on all aspects of computers right from the basic fundamentals of computers to the recent and advanced courses based on programming languages. Degree in Computer Science combines theoretical study and practical projects, teaching of subject-specific skills including programming languages, hardware architecture, network programming, software engineering, web application tools and packages and database concepts.

SCOPE AND OPPORTUNITIES:

After this programme students can pursue post graduate courses like M.C.A., M.Sc. Computer Science, M.Sc. (Information Technology), M.I.T., M.B.A., M.Sc. (OR) and M.Sc. (AOR) etc. This programme is useful to develop a personal portfolio of your own projects, such as those involving programming, building a website or carrying out tasks online for example, your initiative and ability in fixing bugs, improving functionality or building an app will help show your skills and interest in the subject. Various job opportunities include: Information Systems Manager, IT Consultant, Multimedia Programmer, Systems Developer, Web Designer and Web Developer.

FACILITIES:

Well-equipped laboratories with good infrastructure like server, desktops, LAN, Multi-function printer, LCD Projector.

COURSES OF STUDY FOR B.SC. (HONS)COMPUTER SCIENCE PART I

SEMESTER I	SEMESTER II
Programming Fundamentals using C++	Programming in Java
Computer System Architecture	Discrete Structures
GE1 – Generic Elective	GE2 – Generic Elective
AECC	AECC

http://www.du.ac.in/du/uploads/Syllabus_2015/B.Sc.%20Hon.%20Computer%20Science.pdf

FACULTY:

- Dr. Vandana Gandotra (MCA, PhD) - **Teacher In-charge**
- Dr. Neeraj Kumar Sharma (MCA, PhD)
- Ms. Sakshi Taresh Khanna (MCA)
- Ms. ShikhaVerma (MCA)
- Ms. Nupur Tyagi (MCA)
- Mr. Arun Kumar Gautam (M.Tech)
- Ms. Manisha Wadhwa (M.Sc.)

DEPARTMENT OF GEOLOGY

Geology – the science of earth and environment concerns with the processes and products of earth and atmosphere. It is embracing and extending its gamut into various fields such as Space Geology, Medical Geology, Urban Geology, Agro Geology and it is acquiring the status of people's science.

SCOPE AND OPPORTUNITIES

Geologists find answers to how - variety of rocks are formed, they relate to different mineral deposits, the earth has developed through millions of years, life has evolved and become extinct, water migrates, mountains are formed and destroyed, earthquakes, floods, tsunamis occur, relationship of earth with the sun and other planets, structure of the earth both external and internal were formed and so on.



FACILITIES:

Department has a dedicated lab which provides Binocular Petrological microscopes, Monocular Petrological microscopes, Ore microscopes, Binocular zoom Microscope, Simple biological microscope, Trinocular Microscope with digital camera and projection system, Wooden crystal models, Advance GPS Brunton Compass, Clinometers, Geological Hammers, Plane Table Survey equipment sets, Table Stereoscopes, Binocular Stereoscope, Imageries and aerial photo-pair, Thin-section cutting and polishing machines with accessories, Resistivity meter, Spectroquant SQ Multi colorimeter, Spectroquant Thermoreactor, DO meter, TDS meters, etc. Variety of specimens of rare minerals, fossils and rocks are on display.

COURSES OF STUDY FOR B.SC. (HONS)GEOLOGYPART I

Semester I	Semester II
Earth system science	Elements of geochemistry
Mineral science	Structural geology
Environmental science	Communicative English
	SEC (field work)

http://www.du.ac.in/du/uploads/Syllabus_2015/B.Sc.%20Hons.%20Geology.pdf

FACULTY:

- Dr. Prabhas Kumar Pande (M.Sc., M. Phil., PhD)
- Dr. Sarbari Nag (M.Sc., PhD)- **Teacher-in-Charge**
- Dr. Ravish Lal (M.Sc., PhD)
- Eminent professors like Prof. N.C. Pant, Prof. Pankaj Srivastav, Prof. Partho Pratim Chakraborty, Dr. Vimal Singh, Dr. K N Kandwal, from the Department of Geology are also invited as guest faculty.

DEPARTMENT OF MICROBIOLOGY

Microbiology programme started in 1989 at Ram Lal Anand College and has vast prospects due to advancement in the field of science and technology. It is a broad discipline as microbiology has applications in many fields like medicine, pharmacy, dairy industry, clinical research, water industry, chemical technology and nanotechnology.

SCOPE AND OPPORTUNITIES:

Microbiology has tremendous scope and a very bright future. Students can pursue M. Sc., or integrated M. Sc. and PhD in Microbiology and related disciplines. These students can make career in research and non-research fields in a diverse range of employment sectors such as; healthcare organizations, environmental organizations, industries like food, beverage, pharmaceutical, public health & hygiene, water and biotechnology companies, forensic science laboratories, publicly funded research organizations, higher education institutions etc.

FACILITIES:

The department has IT enabled class rooms, well equipped laboratories, Instrumentation Room, Media Room, Autoclave and Incubation Rooms. The department has all the basic and advanced instruments like UV-VIS Spectrometer, Gel-doc, ELISA Reader, and Fermentor



& Sonicator to impart basic hands-on training to students. The department has so far completed 8 innovation research projects and currently running one research.

COURSES OF STUDY FOR B.SC (HONS.) MICROBIOLOGY, PART I

Semester I	Semester II
C-1: Introduction To Microbiology and Microbial Diversity	C-3: Biochemistry
C-2: Bacteriology	C-4: Virology
AECC-EVS	AECC-English
GE Paper	GE Paper

http://www.du.ac.in/du/uploads/Syllabus_2015/B.Sc.%20Hons.%20Microbiology.pdf

FACULTY:

- Dr Sudha Chaudhary (M. Sc., PhD)
- Dr Rakesh Kumar Gupta (M. Sc., PhD) - Principal
- Dr Purna Diwan (M. Sc., PhD) – **Teacher-in-Charge**
- Dr Vandana Gupta (M. Sc., PhD)
- Dr Kusum Rani Gupta (M. Sc., PhD)
- Dr M. Salome John (M. Sc., PhD)
- Dr Nidhi S. Chandra (M. Sc., PhD)
- Dr Sunila Hooda (M. Sc., PhD)
- Dr. Shalini Swami (M. Sc., PhD)

DEPARTMENT OF STATISTICS

Statistics involves the collection, presentation, analysis and interpretation of data. Statistics has wide application in almost all spheres of knowledge like Industry, Commerce, Trade, Physics, Chemistry, Economics, Mathematics, Biology, Psychology, Astronomy etc. The curriculum here offers a broad application of statistics, focussing on specific statistical methods used in science, research and industry. In addition students are given exposure to the software packages like SPSS and programming in R. The programme also gives an opportunity to choose papers from other disciplines as generic electives.

SCOPE AND OPPORTUNITIES:

With a bachelor's degree in Statistics one can go for higher studies from premier institutions like DU, IASRI, ISI, IIT; PG in Operation Research, Applied Operation Research, MCA, MFE, MFC and MBA. Some of the important job roles are: Data Scientist, Academician, Biostatistician, Content & Financial Analyst, Actuary and in government sector students can join Indian Statistical/Economic Services, Statistical investigators via Subordinate Statistical Services across the country.



FACILITIES:

State-of-Art fully air conditioned computer laboratory, 10 Gigabyte networked with QOS Switch with 38 desktop machines with internet facility. Students are allotted individual computers in Computer Lab during practical sessions along with required Mathematical and Statistical Tables. Statistics Laboratory is well equipped with 85 calculators of which 15 are check and correct

(Citizen CT – 600) and remaining 70 are Scientific Calculators (Casio fx 100w, Casio fx 991ES and Casio fx 991ES Plus).

COURSES OF STUDY FOR B.SC (HONS.) STATISTICS (HONS.), PART I

Semester I	Semester II
C-101 Descriptive Statistics	C-201 Probability and Probability Distributions
STATC-102-Calculus	C-202-Algebra
GE1– Generic Elective	GE2– Generic Elective
AECC	AECC

[http://www.du.ac.in/du/uploads/Syllabus_2015/18082015_B.%20Sc.%20\(Hons.\)%20-Statistics.pdf](http://www.du.ac.in/du/uploads/Syllabus_2015/18082015_B.%20Sc.%20(Hons.)%20-Statistics.pdf)

FACULTY:

- Dr. Seema Gupta (MA, MPhil, Ph.D) - **Teacher-in-Charge**
- Dr. Mukta Dutta Mazumder (M.Sc, MPhil, Ph.D)
- Mr. Rajesh Sachdev (M.Sc., M. Phil)
- Mrs. Seema Joshi (MA, M. Phil)
- Dr. Neena Mital (MA, MPhil, Ph.D)
- Dr. Rita Jain (MA, MPhil, Ph.D)
- Dr. Kuldeep Singh Chauhan (M.Sc., MPhil, Ph.D)

DEPARTMENT OF MATHEMATICS

The Department of Mathematics was established in the academic session 2017-18. The department is equipped with dedicated IT enabled rooms, well established Computer Laboratory with all mathematical softwares (MATHEMATICA, LaTeX, MATLAB etc.).

SCOPE AND OPPORTUNITIES

Mathematics has a dual nature: It is a science and way of thinking, with its own language designed for logical discourse, and it also provides unique approaches to describe and understand reality. The demand of mathematics is increasing day by day in industry as well as in government jobs. They require mathematicians for Big Data analysis, Analytics, Gaming theory, Operation Management, Actuarial Science, Research and Development, Weather analysis, Security coders, etc. After pursuing Mathematics



(Honours) they can get into defense sector (DRDO), Insurance sector (Actuarial Science), government sector (SSC, UPSC, RAW etc.), Banking sector, and of course into academics and teaching.

COURSES OF STUDY FOR B.SC (HONS.) MATHEMATICS (HONS.), PART I

Semester I	Semester II
C 1–Calculus	C 3–Real Analysis
C 2–Algebra	C 4–Differential Equations
GE1–Generic Elective	GE2–Generic Elective
AECC	AECC

www.du.ac.in/du/uploads/Syllabus_2015/B.Sc.%20Hons.%20Mathematics.pdf

Course Coordinator: Dr. Seema Gupta (Department of Statistics)

FACULTY:

- Mr. Basant Mishra (M.Sc, M.Phil.)
- Ms. Sweeti Yadav (M.Sc, M.Phil.) -**Teacher In-charge**
- Mr Kapil Kumar (M.Sc)

BACHELOR OF MANAGEMENT STUDIES

The programme will help the students to obtain the knowledge and skills needed to assume management positions in different organisations and help students to understand how organizations work and manage.

SCOPE AND OPPORTUNITIES:

This programme provides a good professional knowledge of business and aims to develop undergraduate students to be leaders and managers capable of taking on the challenges and rigors of the global marketplace. On successful completion of the programme, aspirants can apply for jobs relating to marketing, finance, and banking or pursue higher education such as MBA and can also take up other professional courses like CA, CS, CMA, LLB, etc.

COURSES OF STUDY FOR BACHELOR OF MANAGEMENT STUDIESPART I

Semester I	Semester II
C 1– Statistics for Business Decision	C 3–Managerial Economics
C 2- Foundations of Management and Organisational Behaviour	C 4–Business Accounting
GE1–Generic Elective	GE2–Generic Elective
AECC	AECC

http://www.du.ac.in/du/uploads/Syllabus_2015/18072015BMS-Revised.pdf

*Course content subject to change as per the University guidelines

Programme Coordinator: Mr. Rajesh Sachdev (Department of Statistics)

FACULTY:

- Ms. Deepti Gupta (B.E, M.B.A) – **Teacher In-charge**
- Ms. Pooja Gayatri (M.Com)

DEPARTMENT OF PHYSICAL EDUCATION

Physical Education is an integral part of the wider education system. It helps in the attainment of the ultimate aim of education i.e. the achievement of holistic development. Considering the concept of “SPORTS FOR ALL” the Department of Physical Education organizes various Inter-department tournaments for students as well as various sports activities for staff (teaching and non-teaching) throughout the year. Trials for various sports are notified in the month of August and the selections are made for various teams in the following games:

Indoor: Boxing, Taekwondo, Judo, Chess, Table tennis, Badminton, Power lifting

Outdoor: Volleyball, Football, Cricket, Ball badminton, Hand ball, Tug of war, Kho-kho

In the session 2019-20 the college has 23 seats for admission under Judo, Taekwondo, Kho-Kho category.

Special efforts are made by the college to facilitate and encourage students who are a part of various sports teams. On a regular basis they are provided with playing kits, coaching and training facilities, refreshments etc. Financial support is also provided in the form of fee waivers, cash incentives for the best performing sports persons plus college also pays registration fee for sportspersons to participate in various tournaments outside the college.

The department also regularly conducts health check-up camps for students and staff of college for awareness of healthy physiological parameters like Body Mass Index, Body Fat etc. The health status of the students is monitored and recorded every semester and record is maintained through e-health register.

FACULTY:

- Dr. Pardeep Kumar Sharma (M.P.Ed, PhD)
- Dr. Vishal Goswami (M.P.Ed, PhD)

SEMESTER I	SEMESTER II
GE 1-Introduction to Physical Education in the Contemporary Context	GE-2- Fitness, Wellness and Nutrition



ADMISSIONS 2019-20

Ram Lal Anand College (RLAC) is a constituent college of University of Delhi. It offers 14 undergraduate programmes and one postgraduate programme.

- Admissions to all programmes are done as per the rules prescribed by the university and meticulously followed by the college.
- Each candidate seeking admission to any programme in the college has to first and foremost register for admissions at University of Delhi website and Refer to details in the university bulletin of information at http://www.du.ac.in/adm2019/pdf/17062019-UG_BULLETIN_JUNE17Revised.pdf
- Apart from admissions under UR/SC/ST/OBC/EWS categories admissions are also done under the following supernumerary categories; (i) PwD (persons with disabilities),ii) CW (Children/Widows of Personnel of the Armed Forces including Para-Military); iii) KM (Kashmiri Migrants); iv) Prime Minister's special scholarship for Students of Jammu and Kashmir; v) WQ (Ward Quota); vi) ECA (Extra-Curricular Activities); vii) Sports.
- To encourage gender parity in our college, girl applicants are provided with 1% relaxation in total eligibility marks percentage in few programmes.
- Seat allocation to various programmes is inclusive of the reservation policy prescribed by the university based on the Government of India rules. Please refer to the seat matrix table given below.
- No direct queries are entertained prior to the declaration of admission cut-off list.
- Cut-off lists will be declared only on the University's website. If a candidate finds him/herself eligible, then he/she can visit the college and follow the steps for admission

Admissions under Prime Minister's Special Scholarship Scheme (PMSSS):RLAC is a designated centre eligible for providing admission under Prime Minister's Special Scholarship Scheme (PMSSS) to applicants belonging to the state of Jammu and Kashmir. The admissions under this criterion are directly done by All India Council for Technical Education (<https://www.aicte-jk-scholarship-gov.in/>). Any student allocated a seat at Ram Lal Anand College under PMSSS should approach the college with original certificates and documents along with the original admission letter issued by AICTE. For any further queries, kindly contact nodal officer Dr. Mukta Datta Mazumder (Department of Statistics, RLAC), Phone: 9811179891, Email: munroy2003@yahoo.com

IMPORTANT DATES

Schedule for Undergraduate Merit Based Courses for Academic Session 2019-2020:

http://www.du.ac.in/adm2019/pdf/17062019-UG_BULLETIN_JUNE17Revised.pdf

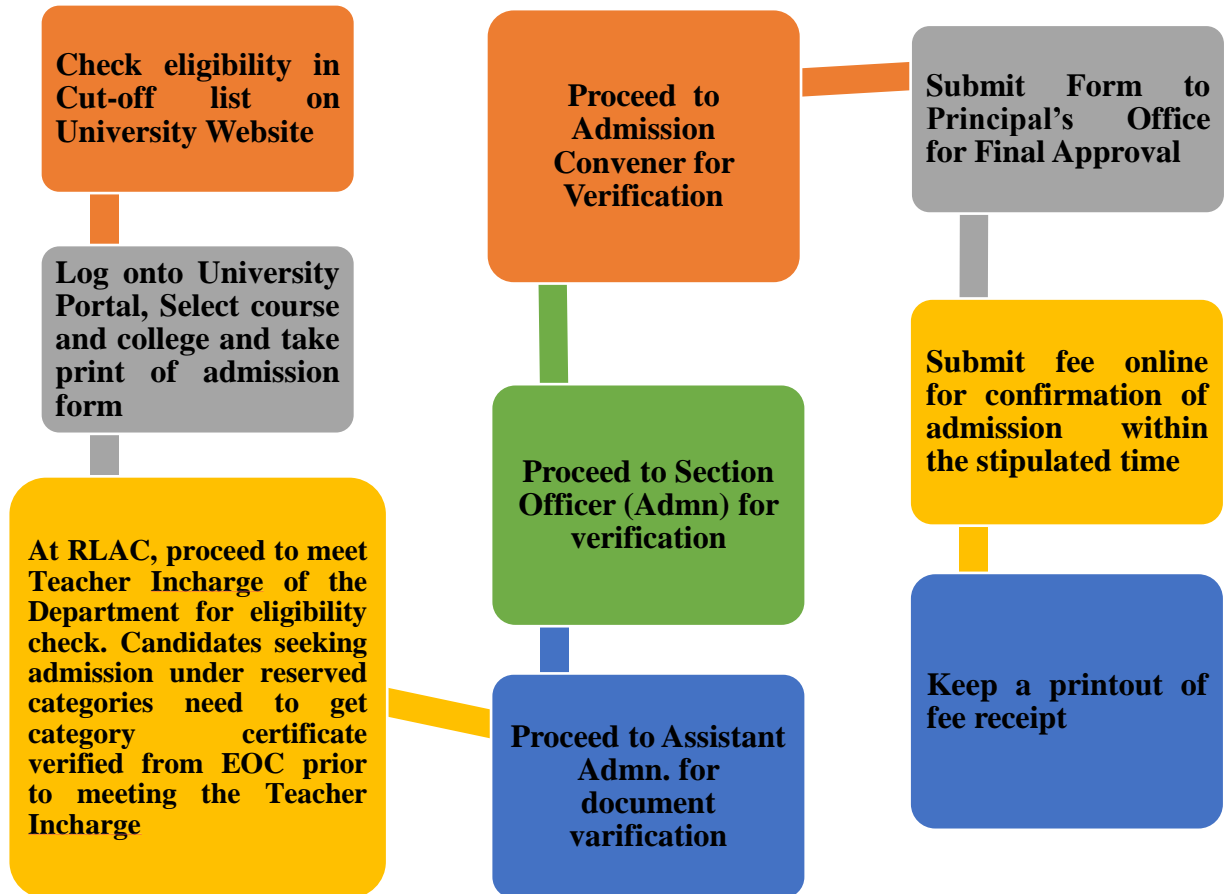
Eligibility criteria shall be applicable for Undergraduate Admissions 2019-2020:

<http://du.ac.in/adm2019/CriteriaForUpload2019June17.pdf>

Cut-off Lists	Activity	Date
	Online Registration	30.05.2019 to 22.06.2019
First Cut-off List	Notification of first Cut-off List by the college	28.06.2019
	Document verification, approval of admission and Payment of Fee	28.06.2019 to 01.07.2019 (except Sunday)
Second Cut-off List	Notification of Second Cut-off List by the college	04.07.2019
	Document verification, approval of admission and Payment of Fee	04.07.2019 to 06.07.2019
Third Cut-off List	Notification of Third Cut-off List by the college (if any)	09.07.2019
	Document verification, approval of admission and Payment of Fee	09.07.2019 to 11.07.2019
Fourth Cut-off List	Notification of Fourth Cut-off List by the college (if any)	15.07.2019
	Document verification, approval of admission and Payment of Fee	15.07.2019 to 17.07.2019
Fifth Cut-off List	Notification of Fifth Cut-off List by the college (if any)	20.07.2019
	Document verification, approval of admission and Payment of Fee	2.07.2019 to 23.07.2019 (except Sunday)
Session	Orientation Programme/ Classes begin	20.07.2019

After securing admission, each student must bring the admission fee receipt to gain entry into the college till identity cards are issued.

STEPS OF ADMISSION PROCESS



- The original mandatory documents produced at the time of admission will be verified online. The documents which cannot be verified online are to be submitted in original within one week of the last day of UG Admissions for forensic verification.
- The classes will formally begin along with the Orientation Program on 20th July 2019.

SEAT MATRIX (2019-20)

Programme Wise Seat Matrix for the year 2019-20 after implementation of EWS Quota, i.e. 10% for the session 2019-20 with reference to Delhi University's Notification No. Aca.I/EWSs/2019/101, dated 15.05.2019 and DSW letter dated 10.05.2019 regarding B.A. Programme admissions.

Undergraduate Programmes:

S. No.	Programme	Proposed Seats after EWS (2019-2020) 10%	UR	SC (15%)	ST (7.5%)	OBC (27%)	EWS (10%)	Relaxation of 1% in cut-off for girls
1	B.A. Programme (Discipline Combination)	85	39	12	7	23	4	Yes
	(a) History/Political Science	41	19	6	3	11	2	
	(b) Computer Applications/Economics	22	10	3	2	6	1	
	(c) Economics/Mathematics	22	10	3	2	6	1	
2	B.A. (Hons) English	68	31	10	5	18	4	Yes
3	B. A. (Hons) Hindi	68	31	10	5	18	4	Yes
4	B.A. (Hons) History	68	31	10	5	18	4	Yes
5	B.A. (Hons) Pol Science	68	31	10	5	18	4	Yes
6	B.A. (Hons) Hindi Patrakarita Evam Jansanchar	22	10	3	2	6	1	No
7	B.Com	85	39	13	6	23	4	Yes
8	B.Com (Hons)	68	31	10	5	18	4	Yes
9	B.Sc (Hons) Computer Science	34	16	5	3	9	1	Yes
10	B.Sc (Hons) Geology	34	16	5	3	9	1	Yes
11	B.Sc (Hons) Microbiology	34	16	5	3	9	1	No
12	B.Sc (Hons) Statistics	34	16	5	3	9	1	Yes
13	B.Sc (Hons) Mathematics	51	23	8	4	14	2	Yes
14	Bachelor of Management Studies (BMS)	51	23	8	4	14	2	No
	Total	770	353	114	60	206	37	

Post Graduate Programme

S. No.	Programme	Proposed Seats (2019-20)	UR	SC (15%)	ST (7.5%)	OBC (27%)	EWS (10%)
1	M A Hindi	12	6	2	1	3	0

PROPOSED FEE STRUCTURE (2019-20)

PROGRAMME WISE FEES for 1ST YEAR (2019-20) FOR UNDER GRADUATES *

S.No.	Programme	GEN	OBC	SC	ST	PWD
1	B.A. (P)	10000	10000	9815	9815	75
2	B.A. (H) Hindi	10000	10000	9815	9815	75
3	B.A. (H) English	10000	10000	9815	9815	75
4	B.A. (H) History	10000	10000	9815	9815	75
5	B.A. (H) Pol. Science	10000	10000	9815	9815	75
6	B.A. (H) Hindi Patrakarita	27500	27500	27315	27315	75
7	B.Com (P)	13000	13000	12815	12815	75
8	B.Com (Hons.)	13000	13000	12815	12815	75
9	B.Sc. (Hons.) Computer Science	59240	59240	59055	59055	75
10	B.Sc. (Hons.) Microbiology	14000	14000	13815	13815	75
11	B.Sc. (Hons.) Statistics	14000	14000	13815	13815	75
12	B.Sc. (Hons.) Mathematics	14000	14000	13815	13815	75
13	B.Sc. (Hons.) Geology	22000	22000	21815	21815	75
14	Bachelor of Management Studies	23570	23570	23385	23385	75

PROGRAMME WISE FEES (2019-20) FOR M.A. (PREVIOUS) *

S.No.	Programme	GEN	OBC	SC	ST	PWD
1	M.A. Hindi (Previous)	11260	11260	11015	11015	75

*Note:

- A Minimum of 10% fee will be increased every year.
- Expenses for the field trip will be paid by the concerned student.
- The fee charged from foreign students will be as prescribed by University of Delhi in addition to the college fee.

ELIGIBILITY

As per University requirements. For further details refer to the link below:
http://www.du.ac.in/adm2019/pdf/17062019-UG_BULLETIN_JUNE17Revised.pdf.

ADMISSION RELATED COMMITTEES

ADMISSION CONVENORS (OVERALL)

Dr. Prerna Malhotra (Convener)	Dept. of English	9868981489
Dr. Neelam Rishikalp (Co-convener)	Dept. of Hindi	9810672284

PROGRAMME ADMISSION CONVENORS

Ms. Deepshikha Kumari	English
Dr. S.C. Dabas	Hindi
Mr. Rajinder Singh	Commerce
Dr. Triranjana Raj	Political Science
Dr. Vikas Kumar	History
Dr. Prerna Diwan	Microbiology
Dr. Seema Gupta	Statistics
Dr. Neeraj Kumar Sharma	Computer Science
Dr. Sarbari Nag	Geology
Dr. K.G. Tyagi	B.A. Program
Ms. Sweeti Yadav	Mathematics
Ms. Deepti Gupta	Management Studies

ADMISSION COUNSELLING COMMITTEE

Dr. Seema Joshi	Dept. of Statistics	9868814825
Dr. Sudha Chaudhry	Dept. of Microbiology	8826140506
Dr. N K Pandey	Dept. of History	9810119138
Dr. Shruti Anand	Dept. of Hindi	9555814548
Ms. Pragya Deshmukh	Dept. of English	9911220346
Dr. M Salome John	Dept. of Microbiology	8860504883
Mr. Anil Bhatt	Dept. of Commerce	9911992500
Dr. Suneyna Sharma	Dept. of Economics	8130282605
Ms. Nupur Tyagi	Dept. of Computer Science	9958653777

HELPDESK COMMITTEE (ADMISSIONS)

Dr. Devendra Kumar	Dept. of History	9818854153
Dr. Kusum Rani Gupta	Dept. of Microbiology	9891395557
Dr. Neena Mital	Dept. of Statistics	9873229919
Dr. Archana Gaur	Dept. of Hindi	9811562434
Dr. Ritambhara Misra	Dept. of English	8860255252

ECA ADMISSION COMMITTEE

Dr. Mukta Datta Mazumder (Convener)	Dept. of Statistics	9811179891
Dr. Manvesh Nath Das	Dept. of Hindi	9868632286
Dr. Ritu Vats	Dept. of Commerce	9311165222
Dr. Shruti Anand (Staff Council Nominee)	Dept. of Hindi	9555814548

SPORTS ADMISSION COMMITTEE

Dr. Pardeep Kumar Sharma (Convener)	Dept. of Physical Education	9911501924
Dr. Vishal Goswami	Dept. of Physical Education	9999055910
Dr. Sanjay K Sharma (Staff Council Nominee)	Dept. of Hindi	9868411540

ADMISSION GRIEVANCE COMMITTEE

Dr. Rakesh Kumar	Dept. of History	9810281549
Mr. Rajesh Sachdev	Dept. of Statistics	9911824474
Mr. Taha Yasin	Dept. of English	9711115081
Dr. Parul Lau Gaur	Dept. of History	9818562545
Ms. Deepti Bhardwaj	Dept. of English	9212132420

ADMISSION GRIEVANCES SC/ST/OBC/EWS/PwD COMMITTEE

Dr. Rakesh Kumar	Dept. of Hindi	9899686959
Ms. Shachi Meena	Dept. of History	8527818389
Dr. Arvind	Dept. of History	9650934370

INTERNAL QUALITY ASSURANCE CELL

To maintain the momentum of quality consciousness in college, an Internal Quality Assurance Cell (IQAC) has been formed. This is conceived as a mechanism to build and ensure a quality enhancement culture at the college level. This is an internal quality assurance system, with appropriate structure and processes, to meet the diverse needs of the stakeholders. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the college. It works in college to channelize and systematize the efforts and measures towards academic excellence. It is involved in development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges thereby creating a learner-centric environment conducive for education. The IQAC cell has 16 members including senior college faculty and external experts.

- Dr. Rakesh Kumar Gupta -- Principal, Chairman
- Dr. Prerna Diwan, Coordinator – Dept. of Microbiology

External Experts

- Ms. Ritu Kalra, Head HR Indian Spinal Injuries Centre, Vasant Kunj, New Delhi
- Mr. Santosh Kumar Sharma, Joint Director, Institute of Company Secretaries

INSTITUTIONAL ETHICS COMMITTEE

The college has a seven member institutional ethics committee that takes care of ethical compliance of research projects.

Chairperson: Prof. J.S. Viridi, Former Head, Department of Microbiology, University of Delhi
Member-Secretary: Dr. Vandana Gupta, Department of Microbiology, RLA College

RESEARCH AND IPR CELL

The cell was constituted in 2017 to promote research activities in the college. It constantly disseminates information about various funding agencies and ministries which provide funds to researchers from diverse disciplines. The cell updates the faculty members about the upcoming workshops, seminars, FDPs and conferences in their areas of interest through emails.

Coordinator – Dr. Vandana Gupta, Department of Microbiology

CENTRES OF EXCELLENCE & CERTIFICATE COURSES

CENTRE FOR EDUCATION & TRAINING IN DISASTER MANAGEMENT

Realizing the importance of awareness and mitigation planning of natural and man-made disasters, a special centre for disaster management was instituted under the guidance of our ex-GB member Shri P.P. Srivastava who has a vast experience in this field as a researcher and an administrator. The centre conducts seminars, awareness programmes and will start a certificate course soon.

Coordinator: Dr. Prabhas Pande, Department of Geology

CENTRE FOR ENTREPRENEURSHIP AND TECHNOLOGY DEVELOPMENT

This center was inaugurated on 24th August, 2017 by Shri P. P. Shrivastav (IAS Retd), Ms Lalita Nijhawan, Entrepreneur, Director Nijhawan Group of Companies and Mr. Arnab Chakraborty National Director, UNCTAD-Empretec Programme for India, Empretec India Foundation. The centre enriches and sharpens the entrepreneurial skills of students who wish to establish and successfully run their own enterprises in future. The center will conduct training programs, workshops for students. It invites novel ideas from students and hold Ideathons and Hackathons. The centre funds & nurtures promising ideas for development.

Coordinator: Dr. Prerna Diwan, Department of Microbiology

Shubham Raj awarded Best Startup Idea Award 2019



CENTRE FOR HUMAN VALUES, LIFE SKILLS AND ETHICS

A new Centre for Human Values, Life Skills and Ethics was established in the college which has started a non-credit 40 hours course on Human Values, Ethics and Life Skills for Ist year students. The course encompasses lectures by experts, workshops, film & documentary screening and visits to orphanages, old age homes for sensitization.

Coordinator: Dr. Rita Jain, Department of Statistics

Co-Coordinator: Capt. Dr. Sanjay Kumar Sharma, Department of Hindi

MEDIA PRODUCTION CENTRE

The college has a full-fledged audio-video enabled media production centre with state of art cameras, microphones, mixer and recording devices. The centre provides practical training to students of mass media and also works as an e-content generation centre.

Coordinator: Dr. Rakesh Kumar, Department of Hindi & Hindi Patrakarita Evam Jansachar

ADD-ON SKILL DEVELOPMENT CERTIFICATE COURSES

College is currently offering the following such courses:

- **Hospitality and Tourism Management** in collaboration with Nijhawan Group of Companies. The course is available to students who have graduated or are currently in III year. This year the course is expected to start in the month of September.
Coordinator: Dr. Rakesh Kumar (Department of History)
- **Hindi Anuvaad** in collaboration with Hindi Anuvaad Parishad-The course is available to all students who wish to pursue their careers in Hindi translation. It is offered in the even semester every session.
Coordinator- Dr. Neelam Rishikalp, Department of Hindi
- **Data Analytics** (SQL, advanced Excel and R programming) in association with Step Up Analytics. The course is available to all students who wish to pursue their careers in Data Analytics. It is offered in the odd/even semester break every session.
Coordinator- Dr. Seema Gupta, Department of Statistics
- **Cyber Security and Forensics** in association with Innovian Technologies. The course is available to students from different backgrounds at the end of each academic session.
Coordinator –Dr. Neeraj Kumar Sharma, Department of Computer Science.
- **Certificate courses in Chinese and Japanese languages(Upcoming)** – These courses are likely to be offered from this session under the Department of East Asian Studies, University of Delhi.

AWARDS & SCHOLARSHIPS

- **Best student awards** - Each year two best students, duly selected, are awarded, one from sciences and other from humanities and commerce streams who have showcased remarkable talent and dedication in academics, extracurricular, extension and research potential in their three years of study in the college. Awards are bestowed in the memory of our beloved Ex-principal Dr D K Pabby who was a great teacher, philosopher, a gentle and kind philanthropist and who was instrumental in starting these awards. The Awards carry a cash prize of Rs 20,000/-, a plaque and a certificate.

Shreya Uttam (2016-2019) Dr D K Pabby Best Student Award (Humanities & Commerce)



Shrabani Snigdha (2016-2019) Dr D K Pabby Best Student Award (Sciences)



- **Award of excellence in Academics-** Each year students getting the top two positions in university year end examinations in each program are felicitated and awarded



during annual day celebrations.

- **Awards to Best Sports Persons -** The students excelling in sports activities at the university, zonal, district, state, national and international levels are acknowledged and awarded every year during the sports day events and celebrations.

Shubham (2016-19) – Gold Medal in Khelo India Youth Games in Judo



- **Awards of excellence in extra/Co-curricular activities:** Any student bringing laurels to the college in competitions at International/National/Inter-University level in any Extra/Co-Curricular event is felicitated at the annual day of the college.
- **Awards to Best NCC Cadet** – The best NCC cadet will also be awarded at the Annual Day.
- **Award to Best NSS Volunteer** – The best NSS volunteer will also be awarded at the Annual Day.



BEYOND CURRICULUM

The College has a number of co-curricular and extra-curricular committees/societies catering to varied interests and talents of the student community. In the admission form itself, students are required to select/tick a minimum of one preference. Similarly all students (not only those who are admitted under sports quota) are encouraged to opt for various games and sports and they are free to choose any team of their choice. The cycle begins when the new entrants join the college. Auditions/trials for various societies/sports teams are notified/ advertised on the notice board/website in the month of August and following that the selections are done. Further, college provides for coaching facilities for various sports and co-curricular activities like dance, music, theatre etc. Some of the co-curricular societies of the college are:

ART AND CULTURE SOCIETY

There are five diverse wings of the Arts & Culture Society: DASTOOR (the music society), ILLUSION (the western dance society), ANANTADRISHTI (the Indian dance Society), INARA (the art and craft society) and ANDAAZ (anchoring society). It is one of the most popular and culturally vibrant society of the college.

Wherein Dastoor, Illusion and Inara win accolades for the college in the inter-college and inter-university level competitions; it is Inara (the soul of the aesthetic aspect of college) and Andaaaz which decorates our college in all the events, round the year. All the five dimensions of Art and Culture Society worked very hard to bring success to the Annual Cultural Fest “Splendor 2019” of the college. Special efforts are the college to facilitate and encourage students who are a part of any of these societies. The college conducts special workshops for the students for training.

Convener – Dr. Mukta Datta Mazumder, Department of Statistics



SANGOSHTI (MONTHLY LECTURE SERIES)

Sangoshti organizes Lecture series by eminent personalities from all disciplines. These talks are followed by interactive sessions with students.

Convener – Dr. Prerna Malhotra, Department of English

PHOTOGRAPHY AND FILM CLUB

The work is divided between the Photography team (CHITRA) and Film club (PARDA). The aim of the team is to develop photography skills through excursions, exhibitions, workshops and competitions whilst having the opportunity to meet other photography enthusiasts. The collaboration wants to create a community where mutual learning is cultivated.

As a popular art, set in the economic, cultural and political spheres, film inevitably bears the birthmarks of its passage into light, and it is also composed of pieces of the culture it represents. Parada, the Film Club screens movies which are socio-culturally relevant, ensuing an enriching discussion at the end of each screening.

Convener – Mr. Rajesh Sachdev, Department of Statistics

HASRATEIN – THE DRAMATIC SOCIETY

Performing for the people is not always a ‘feel good’ action but a process of engaging with ideas and issues. It is essential to have excellence in the craft, the form, the aesthetics, and be alert on the questions of ideas and politics. With such ideals forming the premise of the theatre society, each year it turns out to be a bunch of very dedicated and hard-working students, who with their ideas, transcend the limitations of the institutionalized thought process and the subject matter in the laboratory of their enthusiastic performances delves deep and jolts the sensitive, status-quoist nerves of the society. The society shapes an enthralling



journey!

Convener – Dr. Vandana Gandotra, Department of Computer Science

GANDHI STUDY CIRCLE

One can love Gandhi, one can hate Gandhi, but one cannot ignore Mahatma Gandhi. With the deep entrenched mark that Mahatma Gandhi's ideals have left in the collective socio-political psyche of the nation, it becomes inevitable to revisit, and critically analyse his thoughts. Gandhi Study Circle via its seminars and other events ensures that the Gandhian values are contemporized and presented to the youth of today in accordance to the social make-up of the contemporary Indian society.



Convener – Dr. Devendra Kumar, Department of History

NORTH EAST SOCIETY

The students from North Eastern states of India are closely associated with the University of Delhi and of RLAC for a very long time. Our college makes special efforts to provide unique cultural interface to students from the North East. Recently the three day annual cultural festival of 2019 dedicated one full day to the cultural presentations from the North East Students under the auspices of “Aaranya”.



Convener – Dr. Prabhas Pande, Department of Geology

RLA CHAPTER OF SPIC MACAY

SPIC MACAY (Society for the Promotion of Indian Classical Music and Culture Amongst Youth) has been assertively persuading the educational institutions across India to organise programs of Indian classical music, Painting etc. for preserving the ancient form of art and to develop the sensibilities of the students that allow them to appreciate and enrich our cultural values and tradition. RLA college has long been associated with SPIC MACAY. The students associated with the society, coordinate and run the show, right from its quotidian daily functioning to successful organization of cultural exuberance. Over the years this prestigious event in our college has welcomed highly renowned performers and artists of international repute like Ustead Bismillah Khan, Shovana Narayan, Pt. Rajan Mishra and Pt. Sajan Mishra, Ustead Kamal Sabri, Dr. Ashvini Bhide-Deshpande, Sh. Abhay Rustum Sopori, Pt. Shubhendra Rao and many more.



Convener – Ms. Deepshikha Kumari, Department of English

ECO CLUB

Eco club not only functions within the college but also extends some of its activities beyond college. Within college its foremost aim is to create a green campus and plastic free premises. In this regards some of our continuous efforts include waste segregation, on-site compost generation, herbal garden etc. To enhance students’ environmental and ecological consciousness the college makes students visit Biodiversity Parks throughout the year in batches.



Convener – Dr. Pragya Deshmukh, Department of English

YOGA AND MEDITATION COMMITTEE

With an aim to raise awareness vis-à-vis health (both physical and mental), the Yoga and



Meditation Committee organizes Yoga camps in the college premises. Experts and trained yoga teachers are invited to share their expertise and inculcate into the psyche of students, the necessity and inevitability of a healthy body and mind, in order to succeed in the contemporary competitive scenario. A number of asanas like Tadasana, Trikonasana, Vrikshasana, Vajrasana, Ushtrasana, Bhujangasana,

Shalabhasana, Setubandh asana, Pawanmuktasana, Surya Namaskar etc. were taught to the students in the Yoga camp by experts organised in the last session.

Convener - Dr. Sunila Hooda, Department of Microbiology

DEBATE AND QUIZ SOCIETY

Richard Feynman said: “I would rather have questions that can’t be answered, than answers that can’t be questioned.” With an aim of enhancing the critical faculty and cultivating an agile, curious and questioning young mind, the Debate and Quiz Society organizes several events.

Under the banner of the society, quiz-fest named Qrukshetra, debate competition titled Ignorance is not bliss, and slam poetry competition labelled Bol Ke Lab Azad Hai Tere, are the highlights of annual events organised in the college. The team of Quizzers, Debaters and Slam Poets, also participate in inter-college events and win accolades for the college.

Conveners – **Hindi**– Dr. Subhash C Dabas (Department of Hindi)

English -Dr. N K Pandey (Department of History)

CREATIVE WRITING

The college provides various platforms to students to display and develop their writing skills apart from curricular routine. The creative writing committee is a dedicated platform which works to bring together those students who have a flair for writing.

Convener –Dr. Ritambhara Misra, Department of English

WOMEN WELFARE ADVISORY COMMITTEE



Organises seminars and debates related to women issues, self-defense course and health camps for girls, to create awareness about their rights among young women students of college and also to equip and empower them. In line with Govt of India's policy, **Gender Champions** are envisaged as responsible leaders who will facilitate enabling environment within their educational institutions towards gender sensitization. Our college selects five such nominations each year as Gender Champions.

Convener – Dr. Parul Lau Gaur, Department of History

COLLEGE PUBLICATIONS

SAMDRISHTI

The annual college magazine SAMDRISHTI publishes the annual report of functioning of all the committees and the events organised throughout the session.

SRIJAN

Srijan is the wall magazine of the college updated every two months.

Convener – Dr. Archana Gaur, Department of Hindi

SAMBHAV

It is magazine published by the department of Hindi Patrakarita evam Jansanchar and appears twice a year.

RLA Samachar

It is a news magazine arranged, edited and published by the students of the department of Hindi Patrakarita evam Jansanchar and appears twice a year.

Coordinator – Dr. Rakesh Kumar, Department of Hindi



College Publications

DEPARTMENTAL SOCIETIES

Different departments have their specific societies under the banner of which departmental activities, seminars and workshops are organized.

- Terre-X – Department of Geology
- Panacea – Department of Statistics
- Hindi Sahitya Parishad
- Hindi Patrakarita Parishad
- Ubiquitous – Department of English
- e-people.org – Department of Computer Science
- Tawarikh – Department of History
- Mikrobiologika –Department of Microbiology
- Ka-ching – Department of Commerce
- State-Craft – Department of Political Science
- Marg – Department of Management Studies

ALUMNI ASSOCIATION

RLAC is extremely proud of its alumni base. We are deeply engaged with our wonderful alumni on a regular basis. This relationship extends in various forms like:

- ❖ Counselling and career guidance
- ❖ Internships and Employment
- ❖ Merit Scholarship to the toppers of all the courses (Rs. 3000/- each)
- ❖ Alumni Lecture Series

Each graduating student becomes a part of RLAC Alumni Association (regd.) after paying a nominal fee. Alumni association also organizes alumni meet.



President – Mr. Raja Babu, Alumnus of Department of Statistics, RLAC
 Secretary – Mr. Tarun Shrivastav, Advocate, Alumnus of Department of Commerce, RLAC
 Faculty Coordinator - Ms. Deepti Bhardwaj, Department of English

Alumni Meet held on 6th April, 2019

STUDENTS' UNION

RLA College students' union is an elected body with 6 student members and plays a very effective and impressive role in various ways. On one hand it is a deliberative platform among students, also it serves as a bridge between wider student community and college authorities. Each year the union organises various programmes specifically the Fresher's welcome and Annual Cultural Festival along with Arts and Culture committee. Felicitation of Students' Union 2018-19



Student Union Posts: President (3rd year), Vice-President (girl student), Secretary (any year), Joint Secretary (1st year), 2 CC (any year who represent the college at Delhi University Student Union)

Convener – Dr. Rakesh Kumar, Department of History

NATIONAL CADET CORPS (NCC)

The National Cadet Corps (NCC) in India was formed with the National Cadet Corps Act of 1948. It was raised on 15th July, 1948. The motto of NCC is unity and discipline. In line with the motto, NCC unit RLAC aims to develop qualities of character, courage, discipline, leadership, spirit of adventure, sportsmanship and the ideas of selfless service in youth, amongst the students, so that they mature to become good citizens. It also creates a human resource of organized, trained, conscious and motivated youth, always available for the service of the nation and its citizens. NCC cadets represent the college under 7th Delhi battalion in various National Events and Camps such as OTA SSB COURSE, CM RALLY, THAL SAINIK CAMP and PARASAILING CAMP. The college ensures that minimum number of NCC drills do take place to make our cadets eligible for reputed B & C level certificates.

Associate NCC Officer: Capt. Dr. Sanjay Kumar Sharma, Department of Hindi



NATIONAL SERVICE SCHEME (NSS)

The NSS unit of Ram Lal Anand College aims at creating social awareness amongst youth, foregrounding the ills of the society, with a larger philanthropic motive of serving the nation at large. It is endeavoured via varied medium in the realm of arts and culture, like nukkad-natak, slogan writing, alongside actual participation on ground; it campaigns against evils like ‘drug addiction’, promoting road safety, sensitization towards ailing and elderly individuals and enthruses the masses with drives like promoting digital economy, Swachhata Abhiyaan etc. On completion of 2 successful years (120 hours/year) and 1 camp student gets a certificate from Ministry of Youth Affairs and Sports. Our college was selected as one of the five Nodal Centres in Delhi by NSS Directorate to host District Youth Parliament (DYP) competition.

NSS Program Officer-Dr. Kusum Gupta, Department of Microbiology



STUDENT SUPPORT

CAREER COUNSELLING AND PLACEMENT CELL

The college has a dedicated Career Counselling and Placement Cell that guides and helps the students in their placement, both during vacations for internships and for jobs at the end of graduation programme by organizing interactions with the recruitment representatives of different companies. Last year, more than 200 students secured on-site offers during the career fair organized at the college in which around 20 companies interviewed our students. The CCPC also frequently organizes various workshops and sessions to teach and develop soft skills among our students.

Convener- Dr. Seema Gupta, Department of Statistics

EQUAL OPPORTUNITY CELL (EOC)

The College has an EOC to ensure no discrimination takes place within the college campus on grounds of disability or minority or reserved status. EOC has taken special initiatives for the differently-abled students. The college has dedicated washrooms/restrooms, tactile paths, ramps, hardware and software in the library and a proposed book bank. The visually impaired students as soon as they enrol in the college are provided with Braille books and laptops on a returnable basis. EOC also regularly organizes workshops, seminars, and symposiums for providing a platform to all the students especially with regard to EOC mandate for women, SC, ST, OBC and religious minority students.

Convener – Mr. Pratik Kumar, Department of History

SUGAM

From 2019-20 academic session, EOC's mandate especially for PwD students will be taken up by an altogether new committee aptly titled 'SUGAM' which aim to provide a deliberative platform especially to our differently-abled students.

Convener – Dr. Ritambhara Misra, Department of English

MEDICAL AND COUNSELLING FACILITIES

The college makes available the services of a qualified doctor and a professional counsellor on a part-time basis. A qualified nurse is available on all working days, at the following timings: 09 AM to 05 PM – Monday to Friday

Dr Aneet Wadhwa (Medical Officer) , Dr Jyotsna Mittal (Psychologist Counsellor)

FINANCIAL SUPPORT

Each year applications are invited from among the students for fee waiver and students' aid purposes in the month of October which are responded to accordingly within a month. Only such applications are considered wherein a student is not receiving any other scholarship.

The College renders financial aid to needy students by granting:

1. Fee Concession
2. Student Aid Fund
3. Fee waiver to PwD students (except for admission fee, students' union fee and identity card fee totalling a nominal charge of Rs. 75 only per annum)
4. Examination fee waiver to PWD students.
5. Tuition fee waiver for SC&ST students.

The college from time to time receives scholarship notification from various government agencies especially for students belonging to SC/ST/OBC categories and religious minorities. The college regularly notifies such information. Students may check for these on college website, notice boards and IQAC. Some examples of such schemes are: Ishan Uday for students from North Eastern states, Scholarships from Delhi Govt. and other state governments, philanthropic organizations like INSPIRE, BROTHERHOOD etc.

INDUSTRY ACADEMIA INTERFACE

In order to promote academic cooperation and to provide a platform for students to enhance experiential learning and hands on training Five MoUs have been signed by the college in this year with IQAC of ten Colleges in Delhi (IQAC Cluster), with S M Sehgal Foundation, with Molitics, with Amar Ujala Publications Limited and with School of Open learning, University of Delhi.

Co-ordinator: Dr. Prerna Diwan, Department of Microbiology

MENTORSHIP

Apart from curricular and co-curricular guidance the college remains committed towards the psychological and personality development of each student. In this regards, each student of the college is made formally associated as a mentee with a particular teacher who works in the role of a mentor. Apart from regular interactions between the mentor and mentee the aim is also to ensure no student feels alienated in any way during the college life.

Co-ordinator: Dr. Mukta Datta Mazumder, Department of Statistics

REMEDIAL CLASSES

For slow learners our faculty members take up remedial classes regularly at the end of the semester. The remedial classes are also helpful for such students, who have to miss out on classes/lectures due to their participation in inter-college co-curricular and sports activities.

Co-ordinator: Mr. Vikas Kumar, Department of History

LOCAL CHAPTER FOR NATIONAL PROGRAMME ON TECHNOLOGY ENHANCED LEARNING (NPTEL)

For enhanced learning experience of students and faculty, Ram Lal Anand College has enrolled itself as LOCAL CHAPTER for MHRD sponsored National Program on Technology Enhanced Learning (NPTEL) last year. Till date, a total of 731 students and 18 faculty members from ten departments have enrolled in different courses on NPTEL. Out of these **79** students appeared in online exam conducted by NPTEL for certification and **77** students were certified. Among certified students **7** were awarded **GOLD**, **36 SILVER**, **25 ELITE** and **9** as successfully completed. **Ram Lal Anand College** is the only college of **UNIVERSITY OF DELHI** to make its place in the list of **ACTIVE LOCAL CHAPTERS** issued by **NPTEL** on 11 June 2019.

Single Point of Contact (SPOC) – Ms. Sweeti Yadav, Department of Mathematics

VIRTUAL LABS

Our College is also one of the nodal centres for Virtual Labs which is an initiative of MHRD for better understanding of experiments by students studying in various programmes of science stream.

Co-ordinator– Dr. Neeraj Kumar Sharma, Department of Computer Science

The college has taken up the cause of technological advancements among all students very seriously. In this regards, the college duly follows the university sanctioned scheme of providing laptops for educational purposes to each student of 2nd and 3rd year in the college on returnable basis. To complement the university's efforts the college has provided a Wi-Fi enabled campus.

To keep the students updated with relevant information the college makes use of different platforms; SMS/text messages and email to each student, notices on the website as well as prominent physical locations within the college. Apart from this teachers also informally interact with students on a regular basis through new technologies like Whatsapp etc.

DISCIPLINE CUM ANTI RAGGING COMMITTEE

See Ordinance XV-B & C, Regarding: Maintenance of discipline among students of the university and Prohibition and Punishment for Ragging

<http://ms.du.ac.in/Documents/Ordinances/Ordinance%20XV.pdf>

Dr. Pardeep Kumar Shrama (Convenor)	9911501924
Dr. Vandana Gupta (Co-convenor)	7838004880
Dr. Sanjay Kumar Sharma	9868411540
Mr. Vikas Kumar	9210343927
Dr. Vishal Goswami	9999055910
Dr. Rita Jain	9891491019
Dr. Shalini Swami	9958479607
Dr. Nidhi Yadav	9910041210
Dr. Swagata Karmakar	9910479037
Ms. Pragya Deshmukh	9911220346

RIGHT TO INFORMATION ACT COMMITTEE

(UNDER SECTION V (1) OF THE RIGHT TO INFORMATION ACT, 2005)

❖ Public Information Officer	Dr. Rakesh Kumar	Dept. of Hindi	9899686959
❖ Deputy P.I.O	Ms. Shachi Meena	Dept. of History	8527818389
❖ Appellate Authority	Dr. R. K. Gupta	Principal	9891369197

INTERNAL COMPLAINTS COMMITTEE

To maintain and create an academic and work environment free of sexual harassment for all members of the university community, Delhi University adopted the Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on "Sexual Harassment". In keeping with this, the college has a duly constituted Internal Complaints Committee against sexual harassment. The Committee will ensure to create an atmosphere promoting equality and gender justice in the college. Complaints against sexual harassment from any member of the college community are attended to by the committee. The committee members are as follows:

❖ Dr. Neelam Rishikalp	Presiding Officer	9810672284
❖ Dr. Sudha Chaudhary	Senior Teacher	8826140506
❖ Prof. Malati Mathur	Outside Expert	
❖ Mrs. Sunita Sharma	Non Teaching Staff	
❖ Ms. Anita Sharma	Non Teaching Staff	

Three student members are nominated each year.

http://www.du.ac.in/du/uploads/12022018_IIC_UGC-regulations_sexual-harassment.pdf

<http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>

GRIEVANCE REDRESSAL COMMITTEE

Any student can approach the institution for any kind of grievance/complaint through the following means:

- File an online complaint through the college website *www.rlacollege.edu.in* or through e-mail at *rlac.du@gmail.com*
- Submit written complaint by dropping it in the college complaint box
- Directly approach the Principal.

Convenor: Mr. Anirudh Sharma, Member, Governing Body

Members: Dr. Neelam Rishikalp, Department of Hindi

Dr. Sudha Chaudhary, Department of Microbiology

Dr. Rakesh Kumar, Department of History

Nominated Student Member (one)

GENERAL RULES

COLLEGE TIMINGS

Classes begin at 09.00 AM and carry on till 5 pm in both the semesters, beginning from July and January. Each lecture/period is of one hour duration.

ATTENDANCE AND CONDUCT

Students are required to fulfil the minimum eligibility requirements of attendance as stipulated by the University, to be eligible to appear in the Delhi University examination. They must also have satisfied the college authorities regarding general conduct and adherence to college discipline and fulfil other relevant criteria to enable them to appear in the University Examination.

DISCIPLINE, ANTI-RAGGING, SEXUAL HARRASSMENT

Non-observance/violation of any of these rules will be treated as an act of indiscipline and necessary action will follow. The discipline Committee of the College may impose fine or in cases of gross indiscipline expel/rusticate a student. The student has to abide by the following ordinances of University of Delhi, Ordinance XV-B, XV-C, XV-D (http://www.du.ac.in/adm2019/pdf/17062019-UG_BULLETIN_JUNE17Revised.pdf)

EXAMINATION

Students are advised to collect their Examination Admit Card well before the beginning of their semester-end examination.

ABSENCE

1. If a student is absent for four consecutive lectures/tutorials/practicals, he/she must write an application countersigned by one of the parents addressed to the college principal stating the reason for absence immediately when he/she returns to classes.
2. If a student is absent for medical reasons, he/she must write an application to this effect and produce a medical certificate immediately when he/she joins the college. These applications and medical certificate must be submitted to the college office. Application at the end of the term/semester shall not be entertained.
3. **Students short of required attendance (minimum 67%) will be detained from appearing in the End Semester Examination.**

For such students who have to miss out on classes/lectures due to their participation in inter-college co-curricular activities, the college makes special concession in attendance according to the university rules (Ordinance VII (2)).

IDENTITY CARD

Students must carry their Identity Card to the college every day. They must produce the same whenever required to do so.

NOTICE BOARD

Students are advised to check the Notice Board and Website regularly for any information. Though the college also informs the students through SMS, it will be the responsibility of the student wholly to keep himself/herself updated.

ORDER AND SILENCE

Students should not loiter in the corridors or talk loudly in the college premises.

MOBILE PHONES

Use of cellphones in classrooms, library, laboratories, auditorium, seminar hall, especially during regular lectures/practicals/discussions/study/programmes/examinations etc. is strictly prohibited. Disciplinary action will be taken for any violation. Playing music on cellphone or any other device will attract disciplinary action.

NO SMOKING

The College is strictly a smoke free zone. Any act of violation will be penalized.

CLEANLINESS



College premises including the lawns must be kept clean. Disciplinary action will be taken against those who deface or spoil the college property. Students are motivated to take part in cleanliness drives.

OUTSIDERS

Outsiders are not allowed to enter the college premises. In case such visits are essential, they must seek prior permission of the Principal and enter their details in the register kept at the main entry gate.

VISITORS

Students are not permitted to receive or entertain visitors in the College. In case of an extreme urgency, only parents/guardian may approach the Administrative Officer or the Section Officer (Admin).

PARKING

Students are not allowed to bring their vehicles inside the college premises.

LATE FEE FINE

At the beginning of each semester every student is required to deposit the college fee through online portal. Failing to do this within stipulated time will lead to fine/penalty which will keep on increasing with every passing day.

EXAM FEE DELAY FINE

Every year in the months of March and September students are required to submit examination forms at the college office and deposit examination fee through online portal. Failing to do this within stipulated time will result in being debarred from appearing in the examination. Also late submission of exam forms and fee will invite statutory fine/penalty.

DAMAGE TO PROPERTY FINE

Any defacement/damage/misuse of college property as well as common resources of the college will be dealt with extreme seriousness. It will invite disciplinary action/punishment/penalty/suspension/rustication or even forwarding of the offense for legal action with the police.

SCHEME OF EXAMINATION

1. **The students are required to attend minimum of 67% of lectures and tutorials, preceptorials and practical (wherever applicable) separately in all the papers held during a semester failing to which he/she will not be allowed to take the Examination of the University.**

2. The Examination shall be conducted at the end of each semester as per the University Academic Calendar notified by the University of Delhi.

3. 25% of the total marks in each paper will be assessed internally on a continuous basis through a combination of tutorials, project work, tests and attendance. The division of marks of internal assessment will be as follows:

Assignment – 10% Tests – 10 % Attendance – 5%

4. 5% weightage will be given for regularity in attending lectures and tutorials. Regularity in each paper, based on attendance, shall be as follows:

Attendance cut-offs

Marks (out of 5)

More than 67% but less than 70%	1 mark
70% or more but less than 75%	2 marks
75% or more but less than 80%	3 marks
80% or more but less than 85%	4 marks
85% and above	5 marks

5. Minimum marks required to pass any paper in a semester shall be 40% in theory and 40% in practical, wherever applicable. Students must secure 40% marks in the End Semester

Examination and 40% marks in the total of End Semester Examination and Internal Assessment of both theory and practical separately.

6. A student will be eligible for promotion to 2nd year of the course provided she / he has passed 50% papers of Ist and IInd Semester taken together.

NOTE

1. Apart from the above, a University examination fee will be payable at the time of submission of examination form during the month of Sept. /Oct for odd semester and Feb/March during even semester. The Fee detail will be notified on the Notice Board.
2. The amount of the fee has to be paid through PayU online portal on college website.

ADMINISTRATIVE STAFF

Section Officer (Admin)
Section Officer (Accounts)
Senior PA to Principal

Ms. Chanchal Batra
Ms. Renu Bhatnagar
Mr. Arvind Singh Parihar

DISCLAIMER

- All eligible applicants seeking admission to Undergraduate Course(s) in Ram Lal Anand College for the academic session 2019-2020 must read the contents of this prospectus carefully.
- The college reserves the right to revise, amend, update, or delete any part of this Prospectus without giving any prior notice. Changes shall be updated on the college website or notice board. Applicants are responsible for regularly checking the college website for updates. Grievances resulting from not having consulted this prospectus and the website of college will not be entertained.
- All information mentioned in prospectus has been thoroughly checked for accuracy. However, it should, in no case, be construed as a warranty, express or implied.
- The college disclaims any liability towards any individual for any loss or damage caused to them arising out of any action taken on the basis of the information in the prospectus. Any error, if found, in the prospectus may be due to inadvertent omissions, clerical mistakes or any other reason.
- In case of non-compliance with any of the requirements for admission including non-submission of relevant documents and / or non-payment of Fee within the prescribed date and time, the applicant will lose their right to admission.
- If at any stage original documents relating to the admission of an applicant are found to be fake / non-genuine or fabricated or in any other manner defective, the said applicant will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, the applicant's degree will be cancelled and appropriate legal action will be taken against them.

INFRASTRUCTURE

LIBRARY

The total carpet area of library is 1500 sq. mts out of which 500 sq. mts has been earmarked as reading space for students, of which 50 sq. mts for teaching staff and another 50 sq. mts for differently-abled. The total seating capacity of the library is 120. Its working hours are 9:00 am to 5:00 pm, except on holidays. A well-lit and fully air-conditioned library, it provides individual reading carrels, lounge area for browsing and relaxed reading, and IT zone for accessing e-resources. College has subscribed to latest journals, magazines and books for its students, faculty and staff. Our library has approximately 61000 books.

Among the recent upgradations, **INFLIBNET** has been subscribed by the college for remote accessibility of reading material to students and faculty; OPAC system is functional for an easy access and location of books in the library; **Kindle section** has been opened to facilitate digital reading of books. More than two lakh books are now available on the Kindle devices. For differently-abled students/faculty a fully functional dedicated reading room is available having books (in Braille), laptops and software especially helpful for visually impaired. Also, magazines for competitive exam preparation are also subscribed to.

The library staff provides all help to students and teachers to locate, issue/return books and other aspects like using OPAC etc. The support staff ensures the smooth functioning of the library and takes care of security concerns therein.

Librarian – Mrs. Lata Gaur (M. Lib)



The college campus, fully Wi-Fi enabled, has in total 40 classrooms which includes 20 ICT enabled rooms and well equipped labs for the departments of BJMC, Computer Science, Commerce, Geology, Statistics, Microbiology and Mathematics.

CANTEEN

The college has a well maintained, clean, hygienic, spacious canteen monitored by a team of faculty members. Our focus is less on junk food and we try to promote healthy snacks and meals. With regards to this, our core policy is that everyone from the college fraternity is able to afford sumptuous food within a range of Rs. 40-60.



DRINKING WATER

Potable water is supplied through a well maintained RO plant with a capacity of 500 litres/hour. Its TDS levels and safety are regularly monitored.

PHOTOCOPY SHOP

In-house photocopy, binding and printing facilities are available on reasonable prices. Basic stationary related everyday use items are also easily available at reasonable costs in the shop.

GIRLS COMMON ROOM

Women students of the college have been provided with a spacious and comfortable girl's common room. This room is located on the first floor of the college building in the close vicinity of faculty staff room. This room is equipped with clean washrooms and comfortable seating. The Room has two Sanitary napkin dispensers installed. This room is properly ventilated to provide a friendly environment to students. It has been designed to provide a support network for female students as well as to give a place to unwind themselves and indulge in informal discussions during available free time.



ACTIVITY CENTRE

Considering the wide range of co-curricular activities, our students are engaged in the college has provided them with a dedicated space. It is a huge hall with physical partitions created for different kinds of activities to take place simultaneously. Several of our budding artists spend passionate hours here every day to hone their skills in domains like theatre, music, dance, anchoring, painting, yoga etc.



AMPHITHEATRE

College has a multi-purpose Amphitheatre with projection screen and wall mounted LCD Projector, renovated recently with a seating capacity of 120. In addition, front lawns of college are utilized for events involving large gatherings. The college also has an open air theatre just above the Amphitheatre which is to be constructed into a multi-purpose hall.



SEMINAR & COMMITTEE ROOMS

The college also has an IT enabled Seminar Room with a seating capacity of 70 for small events like debates, poster making competitions, inter-college festivals, staff council and committee meeting etc. The Committee Room is in the administrative block having a seating capacity of 25 people for meetings.



OPEN-ACCESS COMPUTER LABORATORY

The computer laboratory (room number 15) is open for all students & staff on all working days after 2.00 pm. The computers are linked to the Delhi University server which provides students access to a large number of journals and books.



FACILITIES FOR PWD STUDENTS

The students, staff and faculty of our college are highly sensitive to the special care needed for the differently-abled students. The college has dedicated washrooms/restrooms, tactile paths, ramps, hardware and software in the library. In the upcoming session, further new up-gradations are going to be part of our collective life. Motorized wheelchairs to be provided to the needful disabled students, the library will provide scanner cum reader to the visually impaired students through which they can convert useful books into audio-books. A centrally located elevator is near completion which will prove highly beneficial for our disabled students and staff members improving their mobility within the college.



UNIVERSITY ACADEMIC CALENDER 2019-20



UNIVERSITY OF DELHI दिल्ली विश्वविद्यालय

No. Acad.1/299/Academic Calendar/60
March 25th, 2019

NOTIFICATION

The following Academic Calendar to be followed for the undergraduate and postgraduate courses for the academic year 2019-20, is hereby notified for necessary compliance by all concerned:

SEMESTER I/III/V/VII	
Classes begin	20 th July, 2019 (Saturday)
Mid-Semester Break	07 th October, 2019 (Monday) to 13 th October, 2019 (Sunday) Note:- Dusshera on 8.10.2019 (Tuesday)
Classes begin after Mid-Semester Break	14 th October, 2019 (Monday)
Dispersal of classes, preparation leave and Practical Examination begin	16 th November, 2019 (Saturday)
Theory Examinations begin	30 th November, 2019 (Saturday)
Winter Break	17 th December, 2019 (Tuesday) to 31 st December, 2019 (Tuesday)
SEMESTER II/IV/VI/VIII	
Classes begin	1 st January, 2020 (Wednesday)
Mid-Semester Break	09 th March, 2020 (Monday) to 15 th March, 2020 (Sunday) Note:- Holi on 10.03.2020 (Tuesday)
Classes begin after Mid-Semester Break	16 th March, 2020 (Monday)
Dispersal of classes, preparation leave and Practical Examination begin	28 th April, 2020 (Tuesday)
Theory Examinations begin	11 th May, 2020 (Monday)
Summer Vacations	26 th May, 2020 (Tuesday) to 19 th July, 2020 (Sunday)


REGISTRAR

Copy to:

- The Dean Students' Welfare/The Proctor/The Dean (Examinations)
- All Deans/Heads/Principals/Directors/Prof.-in-Charge (all Law Centres)
- The Chairman, Delhi University Sports Council/The Director-SOL/NCWEB
- The OSD (Admission), University of Delhi, Delhi-110007
- The JR-VCO/Colleges/Legal/Finance
- The DR-SDC/DR(Teaching)/DR(Council)/AR-Colleges/AR-(Registrar's Office)
- The PS to VC/PVC/DC/DSC/Registrar


Deputy Registrar (Academic)

University of Delhi, Main Campus, Delhi-110 007 (India)
Tel. 27667725/27001000; Website : www.du.ac.in



Ram Lal Anand College
University of Delhi
5, Benito Juarez Road, New Delhi
<https://rlacollege.edu.in>, Email: rlac.du@gmail.com